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Minutes of the Eleventh Annual General Meeting

St. Patrick's Home of Ottawa

April 7, 2018

Executive and Committee Members Present

Doreen Rocque, Chair; Rosemary Cavan, Vice-Chair; Eleanor Ryan, Past-Chair and District Coordinator Cornwall/Maxville and Renfrew County; Denis Lajoie, District Coordinator, Ottawa East and Hawkesbury; Lynn Smith, District Coordinator, Ottawa West/Centre; Kathy McVean, Treasurer; Deborah Schryer, Chair, Communications Committee; Grace Welch, Chair, Advocacy Committee; Brian Graham, Secretary; Janet Luloff (Director and Member, Advocacy Committee); Mary Frances Taylor, Member, Advocacy Committee.

Family Councils Represented

Eighteen Champlain District LTC homes were represented by 32 individuals. The homes were:

Bonnechere Manor, Carleton Lodge, Carlingview Manor, Centre d'Accueil Champlain, Centre Roger Sequin, Garden Terrace, Garry J. Armstrong, Glebe Centre, Glen Stor Dun Lodge, Grace Manor, Granite Ridge, Manoir Marochal, Mirimichi Lodge, Perley Rideau, Peter D. Clark, Residence St. Louis, St. Patrick's Home and West End Villa.

Guests

We were fortunate to have six guests (see **Chair's Report** below).

Call to Order

The Chair called the meeting to order and welcomed members at 9 a.m. She introduced the members of the Executive. She welcomed especially those family members attending the AGM for the first time. She noted the importance of feedback on all gatherings of the Network and noted that evaluation sheets for the current meeting would be provided later in the day. She encouraged everyone to provide their comments which would help direct future CRFCN meeting plans.

Approval of Minutes

Adoption of the minutes of the 2017 AGM was moved (Pat Gordon, Peter D. Clark Centre for Long-Term Care) and seconded (Heather Moxley, Perley Rideau Veterans' Health Centre). **Carried**

Chair`s Report

Doreen Rocque highlighted the range of activities of the CRFCN Executive and its committees in the past year. She noted the organizations and committees on which the CRFCN is now represented with opportunities to present the interests and concerns of residents of LTC homes, their families and their Family Councils. She emphasized the strong working relationship that the Network has with the leadership of the Champlain LHIN, with the Bruyère Centre for Learning, Research and Innovation (CLRI) in LTC, and with Family Councils Ontario. She welcomed Sophie Orosz, Director of the CLRI; Jim LaPlante, a past member of the Executive who continues to liaise with the Network in relation to his ongoing work with Health Quality Ontario; Julie Drury, Chair of the Minister's Patient and Family Advisory Council; Christine Desloges representing the Yee Hong Centre for Geriatric Care; and Kathy Wright and Barbara Schulman representing Talking Transformation Long-Term Care Homes.

Doreen spoke of the dedicated work of the CRFCN District Coordinators in engaging and supporting the Family Councils in their respective areas of the Champlain Region. This work constitutes the backbone of the CRFCN and its importance cannot be stressed enough. She introduced the District Coordinators and invited each to report on activities in their areas:

- Eleanor Ryan: Renfrew County (9 homes); Cornwall/Maxville (11 homes);
- Lynn Smith: Ottawa West/Centre (25 homes);
- Denis Lajoie: Ottawa East (9 homes); Hawkesbury (6 homes).

Eleanor Ryan thanked Deborah Schryer and Janet Luloff for their support in her district efforts. She reported on the annual meeting of Family Councils in Cornwall/Maxville area and on the fifth annual meeting of Family Councils in Renfrew County. She noted the redevelopment of The Grove in Arnprior, and that the announcement of this important increase in the number of LTC beds was attended by Premier Wynne. She reported that it is hoped that the old residence might itself be redeveloped as a community service hub.

Denis Lajoie reported that a fund-raising campaign is underway at the Roger-Séquin home in Clarence Creek to rebuild the home and possibly add more beds. The Prescott-Russell Residence in Hawkesbury is also looking at rebuilding with an increase in the number of LTC beds. The county has recently approved the purchase of a property for this purpose.

Denis noted the challenges of making key CRFCN documents available to Family Councils in both English and French. Until recently, he had been solely responsible for the translation of CRFCN documents, submissions to government and communications with Family Councils. More recently, Mike Schryer (Mirimichi Lodge) has stepped up to the plate to support Denis, and his assistance was warmly recognized.

Lynn Smith reported 17 active Family Councils in Ottawa West/Centre. She has been able to connect two of those Family Councils with important resources during times of need. She reported strong Family Council interest in cluster meetings within the Ottawa West/Centre District and will be addressing this in the coming year.

Treasurer's Report

Kathy McVean presented her annual financial report.

Approval of the report was moved by Kathy McVean, CRFCN Treasurer and seconded by Wendy Sailman (Grace Manor). **Carried.**

Advocacy Committee Report

Grace Welch, Chair of the Advocacy Committee, introduced the members of the committee and reviewed its agenda over the past year. She noted the ongoing role of the committee in garnering province-wide support for the Ontario NDP Private Member's Bill regarding a mandated average hours of care standard. In this regard the committee has worked closely with the Hamilton-Haldiman (Area 4) family council network and in particular its advocacy committee.

In recent developments, Bill 33 had died on the order paper as a result of the prorogation of the Ontario Legislature. It will be re-introduced by its proponent, France Gelinias, NDP MPP at the earliest possible date following the opening of the new session of the Legislature. While, as a Private Member's Bill, Bill 33 is perhaps unlikely to pass the legislature, it provides an important opportunity for those concerned to make a strong case for the quality of care in LTC residences.

Grace reported on her presentation to the provincial government's annual pre-budget consultations, meetings with MPPs and letters sent to, for example, the Public Inquiry into Safety and Security of Residents of LTC Homes (Wettlaufer Inquiry), to Premier Wynne regarding Bill 33, to Diane Deans, City of Ottawa Councillor and Lead on the current review of the four city-run LTC homes.

Grace noted that the upcoming provincial election provides an opportunity to advocate for better care for residents of LTC homes in Ontario.

Communications Committee Report

Deborah Schryer, Chair of the Communications Committee, reported on the committee's impressive accomplishments in the past year. These included the design and launch of the Network's web site which replaces the old blog site. A Facebook page has also been established as a less formal place for news about events pertaining to Family Councils. The first edition of the Network's newsletter had just been released in time for the 2018 AGM and is available in both English and French. The committee hopes to publish three issues per year. The CRFCN brochure has also received an update since the last AGM. It too is available in French and English.

Report of the Nominating Committee and Election

The 2018 Nominating Committee was composed of Eleanor Ryan, Past-Chair, CRFCN; Denis Lajoie, District Coordinator (Ottawa East and Hawkesbury); and Kathy McVean (Treasurer).

Eleanor Ryan reported on the steps taken in an effort to attract new members to the Executive as well as to its committees. She reported that:

- Grace Welch, Deborah Schryer and Janet Luloff had agreed to serve another or portion of another term.
- Lynn Smith had agreed to be nominated for a two-year term.
- In view of the need for more members for the Executive, Doreen Rocque, Rosemary Cavan and Brian Graham had agreed to continue on the Executive, in accordance with Section 5.3 of the Network's By-laws.
- Kathy McVean was completing her term on the Executive and would not stand for re-election.

Eleanor noted that the CRFCN by-laws do not permit nominations from the floor to be voted on during the AGM. That said, she encouraged anyone present with an interest in playing a role on the Executive and/or one of its committees to speak with her during the meeting. Again in accordance with the bylaws, these expressions of interest would be forwarded to the Executive for consideration at its first meeting following the AGM.

Eleanor also reported that at its April 5, 2018 meeting, the Executive had agreed that the Nominating Committee would continue throughout 2018-19 in an effort to attract additional nominees to the Executive.

Eleanor Ryan moved, seconded by Denis Lajoie, that the slate of nominees be acclaimed. **Carried.**

Adjournment

The Chair thanked three individuals who had contributed in important ways to the CRFCN: Pat Gordon, Chair of the Family Council at the Peter D. Clark Centre for Long-Term Care who has served as Chair of the Nominating Committee for several years; Jim LaPlante, a former member of the Executive; and Kathy McVean who had served as a member of the Executive and Treasurer.

The Annual General Meeting was adjourned by the Chair at 10:15 a.m. and was followed by a Panel Discussion involving four LTC Administrators and aimed at providing an opportunity for Family Council members to better understand the challenges of managing a LTC home, and for both to discuss how they might work together to ensure the highest quality of care and life for all residents of LTC homes in the Champlain Region.